KA-Consultants Ltd.
Do you have the drive to learn?
QuickFix
ENGLISH REFERENCE SHEET

BEGINNERS · BG10 · PRE-ENTRY

Please and Thank You

Ask for things politely.

Supports Adult ESOL · Pre-entry

In this sheet you will

- name 6 everyday things
- ask: Can I have ..., please?
- answer: Here you are. Thank you.

Next sheet: BG11 In an Emergency: Help! Call 999

About this series

Free, practical English worksheets for adult learners, in class or at home. Practise speaking, listening, reading and writing through everyday situations.

Our philosophy

We help you understand, practise and grow in confidence.

Find more sheets for beginners

Scan the QR code, or go to **www.ka-consultants.com/quickfix** and choose Beginners.

Free for educational use. Teachers may print and share this worksheet unchanged with learners. Please keep the Keystone attribution and share the link to the original resource.

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LEARN Everyday things

 a glass of water	 a cup of tea	 a bag
 a form	 a tissue	 a phone charger

Can I have a cup of tea**, please?** **Here you are.** **Thank you.**

LISTEN Listen to your teacher. Circle the picture.

Teacher: *the script is in the teacher area. Audio: Quick Fix Listening, BG10.*

1			
2			
3			

SAY IT Listen and repeat. Then ask your partner.



Ali Can I have **a cup of tea**, please?
Nadia Yes. Here you are.
Ali Thank you.
Nadia You're welcome.

Your turn. Ask your partner for three things. Say the full sentence: **Can I have ..., please?**

READ Read about Fatou.



Fatou is in the shop.
She buys apples.
She says: Can I have a bag, please?
Tariq says: Yes, of course.
Fatou says: Thank you.

1. **What does Fatou buy?**
   She buys _____.
2. **What does Fatou ask for? Circle.**
   a bag **a cup of tea** **a form**

PRACTISE 1. Write “please” in a request. Write “Thank you” in a reply.

a. Can I have a glass of water, _____?

b. A: Here you are. B: _____.

c. Can I have a form, _____?

d. Can I have a tissue, _____?

2. Write the missing letter. Then copy the whole word or phrase.

pl _ ase
Write it: _____

th _ nk you
Write it: _____

t _ a
Write it: _____

w _ ter
Write it: _____

USE IT Choose a thing. Write. Then ask your partner.

Can I have _____, please?

Your partner says: Here you are. You say: _____.

I CAN Tick Yes or Not yet.

I can name 6 everyday things.	Yes	Not yet
I can ask: Can I have ..., please?	Yes	Not yet
I can say: Thank you.	Yes	Not yet