KA-Consultants Ltd.
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QuickFix
ENGLISH REFERENCE SHEET

BEGINNERS · BG23 · ENTRY 1

Dates and Telling the Time

Say the date and tell the time.

Supports Adult ESOL and Functional Skills English · Entry 1

In this sheet you will

- say months and dates: the 5th of May
- tell the time: o'clock, half past, quarter past and quarter to
- read a calendar and write about your day

Next sheet: BG24 The Weather Today

About this series

Free, practical English worksheets for adult learners, in class or at home. Practise speaking, listening, reading and writing through everyday situations.

Our philosophy

We help you understand, practise and grow in confidence.

Find more sheets for beginners

Scan the QR code, or go to **www.ka-consultants.com/quickfix** and choose Beginners.

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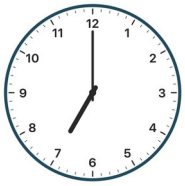
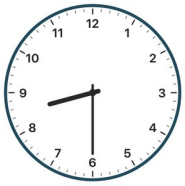
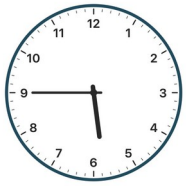
LEARN Months, dates and the time

January	February	March	April	May	June
July	August	September	October	November	December

1st first **2nd** second **3rd** third **4th** fourth **5th** fifth **21st** twenty-first
22nd twenty-second **31st** thirty-first

We write: **5 May** We say: **the fifth of May**

			
seven o'clock	**half past eight**	**quarter past twelve**	**quarter to six**
7:00	**8:30**	**12:15**	**5:45**

LISTEN Listen to Wei's day. Write the time.

Teacher: *the script is in the teacher area. Audio: Quick Fix Listening, BG23.*

			
gets up	**bus**	**lunch**	**home**
_____	_____	_____	_____

SAY IT Listen and repeat. Then ask your partner.



Ayesha When is your doctor's appointment?
Imran It's on **the fifth of May**.
Ayesha What time is your appointment?
Imran It's at **half past ten**.

Your turn. Ask your partner three questions. Answer in full sentences. Change roles.
What's the date today? What time is it? When is your birthday?

READ Read the Malik family calendar.

MAY

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5 Doctor 10:30	6	7	8	9	10
11	12	13	14 Zain: school trip	15	16	17
18	19	20 Dentist 2:15	21	22	23	24
25	26	27 Hira's birthday	28	29	30	31

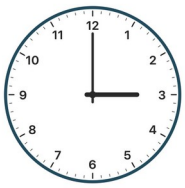
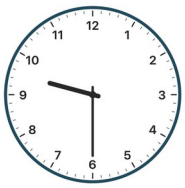
1. This text is ☐ a menu ☐ a calendar ☐ a letter

2. When is the doctor's appointment? It is on _____ of May at _____.

3. True or false? Tick.

	True	False
a) The dentist is on the 20th of May.	☐	☐
b) Hira's birthday is on the 17th of May.	☐	☐
c) Zain's school trip is on a Thursday.	☐	☐

PRACTISE 1. Write the time in words and numbers.

			
_____	_____	_____	_____
_____	_____	_____	_____

2. Write the dates in words.

Example: **4 May** → **the fourth of May**

a) 1 June → _____

b) 22 March → _____

c) 31 July → _____

3. Write the months in order.

March January April February → _____

USE IT Write about your day. Then tell your partner.

You can use made-up details.

I get up at _____.

I have lunch at _____.

My birthday is on the _____ of _____.

I CAN Tick Yes or Not yet.

I can say the months and dates.	Yes	Not yet
I can tell the time.	Yes	Not yet
I can read a calendar.	Yes	Not yet