KA-Consultants Ltd.
Do you have the drive to learn?
QuickFix
ENGLISH REFERENCE SHEET

BEGINNERS · BG47 · ENTRY 1

Handwriting 2: Words and Sentences

Write words and sentences clearly on the line, with good spaces.

Supports Adult ESOL and Functional Skills English · Entry 1

In this sheet you will

- make letters the right size on the line
- leave a space between words
- copy and write sentences clearly

Next sheet: BG48 Every Day: I work, she works

About this series

Free, practical English worksheets for adult learners, in class or at home. Practise speaking, listening, reading and writing through everyday situations.

Our philosophy

We help you understand, practise and grow in confidence.

Find more sheets for beginners

Scan the QR code, or go to **www.ka-consultants.com/quickfix** and choose Beginners.

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LEARN Clear handwriting

Small letters a c e i m n o r s u v w x z sit between the line and the middle line. The dot of i goes above.
Tall letters b d f h k l t go up to the top line.
Tails g j p q y go below the line.
Spaces Leave a small space, about one finger, between words.

a c e o

b d h l

g j p y

LISTEN Listen. Write the words on the lines.

Teacher: *the script is in the teacher area. Audio: Quick Fix Listening, BG47.*

1.

2.

3.

SAY IT Spell a word. Your partner writes it.

Wei How do you spell **Wednesday**?

Ama Capital W, E, D, N, E, S, D, A, Y.

Sound focus: Say each letter clearly. Say **capital** before a capital letter.

Your turn. Spell three words from page 4. Your partner writes them.

READ Read on your own first. Then answer.

Hi Joseph,

The class is in Room 8 today. Please bring your pen and your book.

Ms Patel

1. This text is ☐ a note ☐ a menu ☐ a timetable

2. True or false? Tick.

	True	False
a) The class is in Room 8.	☐	☐
b) Bring only a pen.	☐	☐

3. Copy the note. Use one line for each part.

PRACTISE Copy. Make each letter the right size.

bag tall happy July

My name is Sana. I live in Bolton.

USE IT Write your name and where you live (made-up is fine).

I CAN Tick Yes or Not yet.

I can make my letters the right size.	Yes	Not yet
I can leave spaces between words.	Yes	Not yet
I can copy and write sentences clearly.	Yes	Not yet

EXTRA PRACTICE (OPTIONAL) Use this page in class or at home.

Monday Tuesday Wednesday

Thursday Friday Saturday

name address phone date

college doctor shop bus

I go to college on Monday.

The bus is at ten o'clock.